

HIS SOCIAL SERVICE MODULE USER MANUAL

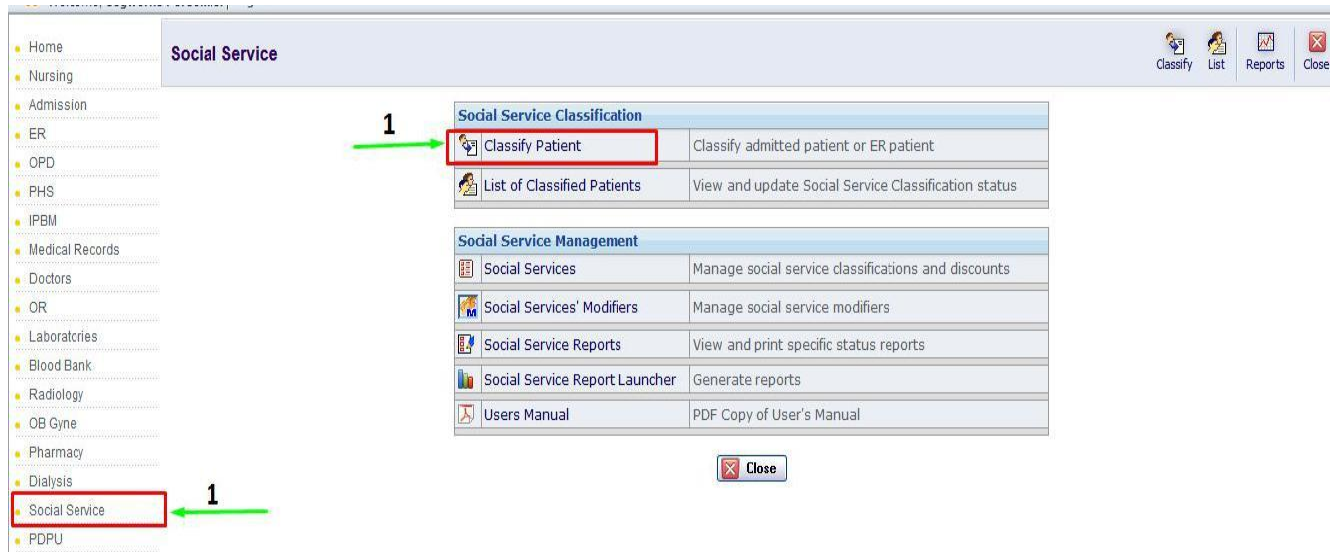
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SOCIAL SERVICE CLASSIFICATION

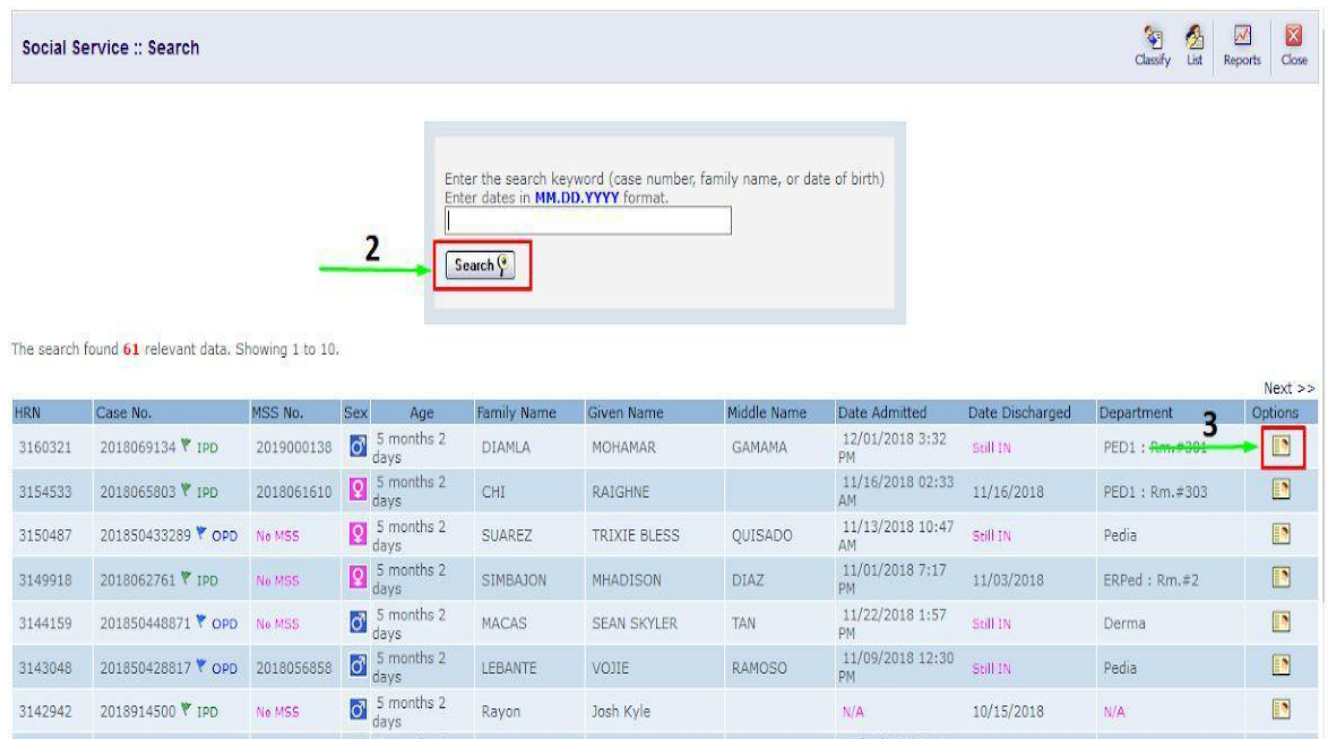
Classify Patient

1. Under **Social Service**, click '**Classify Patient**' to classify the patient.



2. Enter **case number, family name, or date of birth** and click '**Search**' button to search.

3. Click  icon to view the classification details.



4. Click 'Profile Intake' button to view the MSWD Assessment Tool.

Social Service :: Classification Details

4

Patient Information		Patient profile	
Health Record Number	3161560	Apply Consultation Fee Discount	Profile Intake
MSS Number	2019000127	Progress Notes	
Case Number	2019000284	Showing 1-1 of 1 item(s) Next Last Refresh	
Title		Date	03/08/2019
Family Name	u	Case #	2019000284
Given Name	u	Encoder	Segworks Personnel
Gender	FEMALE	Classification	C3
Date of Birth	03/03/1992	Details	
Place of Birth	NOT INDICATED		
Age	27 years		
Civil Status	NOT INDICATED		
Religion	NOT INDICATED		
Occupation	NOT INDICATED		
Address	DAVAC CITY		
Father's Name			
Mother's Name	NOT INDICATED		
Admitting Diagnosis	d		

Classification type:

5. **MSWD Assessment Tool:** Demographic and Medical Data, Assessment and Case Management Services

- a. Select **Demographic and Medical Datatab**. Fill up necessary and required fields (*) and select classification from the dropdown-menu option. Then, click 'Save' button to save the Patient Profile Intake information.

Social Service :: Classification Details

Patient Intake

Demographic and Medical Data | Assessment | Case Management Services

DEMOGRAPHIC DATA

HRN	3161560	Case Number	2019000284
Patient Name	U, U	Age	27 years old
Address	DAVAC CITY	Place of Birth	
Gender	FEMALE	Location	CP Ward 2 (Service Ward)
Date of Birth	March 03, 1992	MSS NC	2019000127
Patient Type	INPATIENT (ER)	MSWD Category	New
Admission Date	March 06, 2019 06:09 PM		
Patient Category	Old Patient		
Admitting Diagnosis	d		

PERSONAL DETAILS
All fields with * are required.

Date of Interview	03/08/2019	Civil Status	-Select Civil Status-
Temporary Address *	DAVAC CITY	Religion	Catholic
Companion Upon Admission		Contact Number	
Educational Attainment	None	Occupation	None
Informant *	X	Relation to Patient *	X

Patient Intake

Clothing		Insurance Plan	
Transportation		Others	
Total Monthly Expenditure	0.00		
Remarks *	X		

PHILHEALTH and CLASSIFICATION

Classification *	C3	PhilHealth Member?	Yes
Other Sectoral	-Select Sub Classification-	Category	EMPLOYED-PRIVATE
Modifier	Personal Circumstances	Additional Support	-Select Additional Support-
Sub Modifier	1.1	Point of Care	No

MEDICAL DATA

Final Diagnosis	
Duration of Problems / Symptoms	
Previous Treatment / Duration	
Present Treatment Plan	

REFERRAL

Source of Referral/Agency	-Not Indicated-
Name of Referral	
Address	
Contact Number	
Remarks	
Social Worker	Segworks Personnel

Save Demographic and Medical Data **Print**

- b. Select **Assessment** tab and select column under Social Interaction, Severity Index, Duration Index and Coping Index from the dropdown-menu option. Then, click '**Save Assessment Data**' button to save the Patient Profile Intake information.

Patient Intake

MSWD ASSESSMENT TOOL

Demographic and Medical Data **Assessment** Case Management Services

SOCIAL FUNCTIONING

Social Roles	Social Interaction	Severity Index	Duration Index	Coping Index
1. FAMILIAL ROLES				
PARENT	Victimization	High	One To Six Months	Somewhat Inadequate
SPOUSE	Isolation	Moderate	Six Months To One Year	Outstanding
CHILD	Victimization	Very High	Two Weeks To One Month	Adequate
SIBLING	Ambivalence	Low	One To Five Years	Outstanding
OTHER FAMILY MEMBER	Not Indicated	Not Indicated	Not Indicated	Not Indicated
SIGNIFICANT OTHERS	Not Indicated	Not Indicated	Not Indicated	Not Indicated
2. OTHER INTERPERSONAL ROLES				
LOVER	Dependency	High	One To Six Months	Outstanding
FRIEND	Isolation	High	One To Six Months	Above Average

- c. Select **Case Management Services** tab. Put or mark check to select. Then, click '**Save Case Management Services**' button to save the Patient Profile Intake information.

Patient Intake

MSWD ASSESSMENT TOOL

Demographic and Medical Data Assessment **Case Management Services**

PLANNING SCREENING & ELIGIBILITY STUDY

☐ Closed Cases ☐ Pre-Admission Planning

☐ Information Services ☐ Re-Admission

☐ Socio-Eco Eligibility

Concrete & Referral Services

PROVISION OF DISCOUNT

☐ Medicines ☐ Diagnostic Examination

☐ Hospital Bill

OUTGOING REFERRAL

☐ Med. Assistance - PDAP/LINGAP /PCSO/DSWD/HELP Net ☐ Disc. On Procedures

☐ Transportation Assistance ☐ Food/Material Assistance

☐ Temporary Shelter ☐ Institutional Placement

☐ Funeral Assistance

IN-COMING REFERRAL

☐ Ward Referral ☐ Networking

- d. Under Demographic tab and Assessment tab, click '**Print**' button to view the printable PDF of **Social Service MSWD Form**.

REFERRAL

Source of Referral/Agency	-Not Indicated-
Name of Referral	
Address	
Contact Number	
Remarks	
Social Worker	Segworks Personnel

No Reason	sample
Assessment Findings / Social Diagnosis	sample
Recommended Interventions	sample
Action Taken	sample
Remarks	sample

Sample PDF of Social Service MSWD Form

MSWD FORM NO. 3 ASSESSMENT TOOL

Republic of the Philippines
Department of Health
SOUTHERN PHILIPPINES MEDICAL CENTER
MEDICAL SOCIAL WORK SECTION

DATE OF INTERVIEW: 03/08/2019
DATE OF ADMISSION/CONSULTATION: March 5, 2019
WARD: CP Ward 2 (Service Ward)
ER: OPD
HOSPITAL REGISTRY NO: 3161060
MSG NO: 2019000127

I. DEMOGRAPHIC DATA:

PATIENT'S NAME: SURNAME: FIRST: MIDDLE: AGE: 27 years GENDER: F [X] M [] S [] CIVIL STATUS: [] M [] S [] W [] D [] L []

Permanent ADDRESS: DAVAO CITY Temporary ADDRESS: DAVAO CITY RELIGION: Catholic DATE OF BIRTH: March 3, 1992 PLACE OF BIRTH:

EDUC. ATTAINMENT: None EMPLOYER: MONTHLY INCOME: Ptp C.00

OCCUPATION: None ADDRESS: PER CAPITA INCOME: Ptp C.00

PHILHEALTH GOV'T [] PRI [] IPM [] NON PAY [] OFW [] OTHERS []

MSW CLASSIFICATION

MEMBER [] DEPENDENT []

OTHER SECTORIAL MEMBERSHIP

SEN. CITIZEN [] BROY OFFICIAL [] BHW [] PWD [] INDIGENOUS [] INSTITUTIONALIZED [] VAWG [] OTHERS []

FAMILY COMPOSITION

NAME	AGE	STATUS	RELATION TO PATIENT	EDUC. ATTAINMENT	OCCUPATION	MONTHLY INCOME
	27		(PATIENT)	None	None	0.00

- Click **'Show Bill With Discount'** button to view the Billing and Financial Assistance. (See the sample below)

Classification type	Show Bill With Discount	Show billing	Classify patient	CF1 PMRF
<div> First Prev Showing 1-2 of 2 item(s) Next Last Refresh </div>				
Class	Date	Personnel	Mod	
C3	03-08-2019 06:48pm	Personnel, Segworks		
C3	03-08-2019 06:16pm	Personnel, Segworks		

Sample Output of Show Bill With Discount

Patient Information	
Patient's Name:	U, U
HRN	3161560
Case No:	2019000284
Total Gross Amount:	47,070.00
Total Insurance Coverage:	7,800.00
Total Discount:	0.00
Total Deposit:	0.00
Total Net Amount:	39,270.00
Less Collection Grants:	(27,962.00)
Running Balance:	11,308.00
Collection Grants	
Financial Assistance from:	Amount
SS	16,962.00
SS	-18,258.00
DEPENDENT	0.00
PCSO	6,000.00
NEDA	5,000.00

- Click **'Show billing'** button for printable PDF of Detailed Statement of Account.

Classification type	Show Bill With Discount	Show billing	Classify patient	CF1 PMRF
<div> First Prev Showing 1-2 of 2 item(s) Next Last Refresh </div>				
Class	Date	Personnel	Mod	
C3	03-08-2019 06:48pm	Personnel, Segworks		
C3	03-08-2019 06:16pm	Personnel, Segworks		

Sample PDF Output Detailed Statement of Account

Republic of the Philippines
DEPARTMENT OF HEALTH
SOUTHERN PHILIPPINES MEDICAL CENTER
J.P. Laurel Bldg., Davao City

DETAILED STATEMENT OF ACCOUNT - Service Ward

Case # : 2019000284	Bill Ref. # : 2019000318
HRN : 3161560	Date : Mar 08, 2019
Name : U.U	Dept : Dental
Address : NOT PROVIDED	Admitted : Mar 06, 2019 06:09 pm
Room # : DAVAO CITY 8000, DAVAO DEL SUR	PHIC
First Case Rate : P50.0	
Final Diagnosis : X	

Particulars	Actual Charges	Discount	Insurance/PHIC		Excess
			1st Caserate	2nd Caserate	
Accommodation					
Charity (CP Ward 2 (Service Ward))					
2 days (03/06/2019 to 03/08/2019) @ 500.00	1,000.00	0.00	1,000.00	0.00	0.00
Sub-Total(Accommodation)	1,000.00	0.00	1,000.00	0.00	0.00
X-Ray, Lab, & Others					
Laboratories					
Laboratories	0.00	0.00	0.00	0.00	0.00
Radiology					
Radiologies	0.00	0.00	0.00	0.00	0.00
Supplies					
Regular Supplies					
Regular Supplies	0.00	0.00	0.00	0.00	0.00
Consigned Supplies					
Consigned Supplies	0.00	0.00	0.00	0.00	0.00
Others					
Others	0.00	0.00	0.00	0.00	0.00
Sub-Total(X-Ray, Lab, & Others)	0.00	0.00	0.00	0.00	0.00
Ventilator Use					

8. Click '**Classify patient**' button to view the form of Social Service Classification.

Classification type Show Bill With Discount **Show billing** **Classify patient** CF1 | PMRF

First Prev Showing 1-2 of 2 item(s) Next Last Refresh

Class	Date	Personnel	Mod
C3	03-08-2019 06:48pm	Personnel, Segworks	
C3	03-08-2019 06:16pm	Personnel, Segworks	

a. Click '**Submit**' button to submit the selected social service classification or click '**Cancel**' button to close the window.

Select social service classification...

Code: B (Semi- Private)

Re: Personal Circumstances 1.1

Re: Community Situations 2.2

Re: Nature of Illness/Disease -Select Nature of Illness-

Submit Cancel

- Click **'CF1 | PMRF'** button to view the **Insurance Membership** form. Fill up the required fields (*). Then, click **'Save'** button to save the form.

Insurance Membership

Member Information

Create CF1 Create PMRF

☐ Is Patient a Member?
PIN

Relation

- Select Relation -

Sex *
Male
Civil Status *
Single
Nationality
Filipino
Birth Date *

Birth Place

Floor

Building Name

Lot No

Street

Sub-division

Barangay
NOT PROVIDED

Municipality
DAVAO CITY
Province
DAVAO DEL SUR
Country
Philippines
Zip Code
8000
Tel #

Mobile # *

E-mail

Last Name *

First Name *

Middle Name

Name Extension

Save 20

- Click **'Apply Billing Discount'** button to enter the desired amount to be paid in the cashier.

List of current requests

Omit Fixed Discount

Apply Billing Discount

First Prev Next Last Refresh

Batch No	Request Date	Dept	Total	Discount
No items found for this list...				

- enter the amount to be paid.

Enter the amount to be paid in the Cashier:

OK Cancel

- Click **'Omit Fixed Discount'** button to delete the previous amount set in **Apply Billing Discount**.

List of current requests

Omit Fixed Discount

Apply Billing Discount

First Prev Next Last Refresh

Batch No	Request Date	Dept	Total	Discount
No items found for this list...				

12. Click **'Apply Consultation Fee Discount'** button to enter discount for consultation fee.

Social Service :: Classification Details

Patient Information

Health Record Number: 3161560

MSS Number: 2019000127

Case Number: 2019000284

Title:

Family Name: u

Given Name: u

Gender: FEMALE

Date of Birth: 03/03/1992

Place of Birth: NOT INDICATED

Picture Preview

Patient profile

Apply Consultation Fee Discount

Profile Intake

Progress Notes

Date	Case #	Encoder	Classification	Details
03/08/2019	2019000284	Segworks Personnel	C3	

a. Click **'Yes'** to apply Full Discount to consultation.

Consultation

Apply Full Discount?

YES NO

b. If **No**, enter the amount to be paid. Click **OK** if done.

Enter the amount to be paid in the Cashier:

OK Cancel

13. Click icon to view, icon to delete, icon to view the print profile assessment.

Patient profile

Apply Consultation Fee Discount

Profile Intake

Progress Notes

Date	Case #	Encoder	Classification	Details
03/08/2019	2019000284	Segworks Personnel	C3	

14. Click **'Progress Notes'** button to view the progress notes form.

Patient profile Apply Consultation Fee Discount Profile Intake **Progress Notes**

First Prev Showing 1-1 of 1 item(s) Next Last Refresh

Date	Case #	Encoder	Classification	Details
03/08/2019	2019000284	Segworks Personnel	C3	  

a. How to Add Progress Note

- Fill up the required fields (*). Then, click **'Submit'** button to save information in the Progress Notes form.

Progress Notes Form

Datetime: April 03, 2019 03:09 pm [mm/dd/yyyy hh:mm]

Ward: CP Ward 2 (Service Ward)

Diagnosis: d

Referral * ☐ External ☐ Internal

Informant * [Text Field]





Relation to Patient * [Text Field]

Purpose * [Text Field]

Action Taken * [Text Field]

Recommendation * [Text Field]

Medical Social Worker: Segworks Personnel

b. View the Progress Notes History

- Click **'View Progress Notes'** button to view the Progress Notes History.

Progress Notes

Datetime: April 03, 2019 03:27 pm [mm/dd/yyyy hh:mm]

Ward: CP Ward 2 (Service Ward)

Diagnosis: d

Referral * ☐ External ☐ Internal

Informant * [Text Field]





Relation to Patient * [Text Field]

Purpose * [Text Field]

Action Taken * [Text Field]

Recommendation * [Text Field]

Medical Social Worker: Segworks Personnel

- Progress Notes Historyframe

Progress Notes History											
Date/Time	Ward	Diagnosis	Referral	Informant	Relationship	Purpose	Action	Recommendation	Social Worker	UPDATE	DI
2019-04-03 03:25:00	CP Ward 2 (Service Ward)	d	internal	test	mom	test	examine	care	Segworks Personnel		
2019-03-27 05:34:00	CP Ward 2 (Service Ward)	d	external	wewe	wew	wewew	wewewewew	wewew	Segworks Personnel		

c. View printable PDF of Progress Notes

- Click 'Print' button to view the printable PDF of Progress Notes.

Informant *

Relation to Patient *

Purpose *

Action Taken *

Recommendation *

Medical Social Worker

Segworks Personnel

Audit Trail

Submit

Print

View Progress Notes

Sample PDF Output of Progress Notes

Republic of the Philippines
DEPARTMENT OF HEALTH
SOUTHERN PHILIPPINES MEDICAL CENTER
Medical Social Work Section

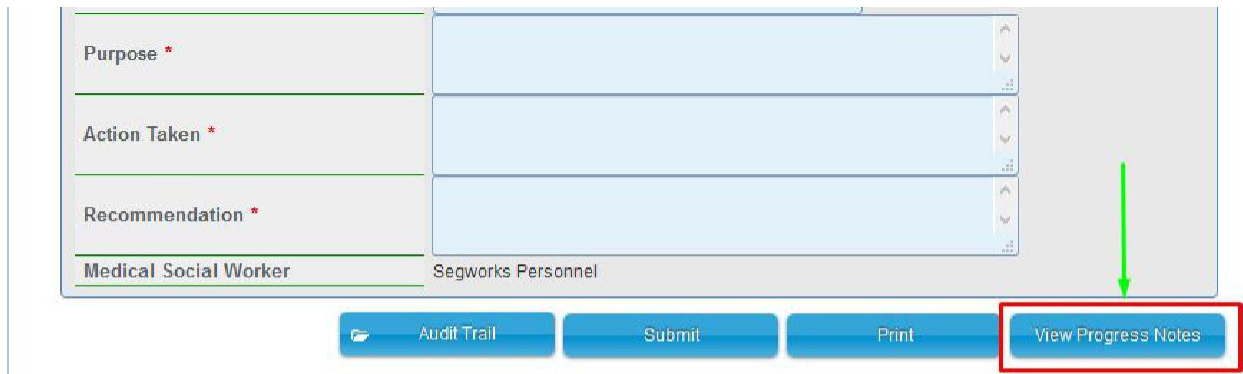
PROGRESS NOTES
Period: March 01, 2019 to April 03, 2019

Name: U. V. Age: 27 years Sex: Female RRN: 3161566 Address: NOT PROVIDED, DAVAO CITY 8200 DAVAO DEL SUR

DATE&TIME Ward/Diagnosis	Referral Ext. Int.	Informant Relation To Patient	Purpose	Action Taken	Recommendation	Medical Social Worker
2019-04-03 03:25:00 CP Ward 2 (Service Ward)	/	test mom	test	examine	care	Segworks Personnel
2019-03-27 05:34:00 CP Ward 2 (Service Ward)	/	external wewe	wewew	wewewewew	wewew	Segworks Personnel

d. **How to delete and view the deleted Progress Note**

- To delete the progress note click '**View Progress Notes**' button to view the Progress Notes History. Then, click  icon to delete the progress notes.




Progress Notes History								
Referral	Informant	Relationship	Purpose	Action	Recommendation	Social Worker	UPDATE	DELETE
internal	test	mom	test	examine	care	Segworks Personnel		
external	wewe	wew	wewew	wewewewew	wewew	Segworks Personnel		

- Click '**Audit Trail**' button to view the deleted progress note.

Audit Trail	
Notes Trail	
Created by Segworks Personnel	2019-03-27 5:34 pm
Updated by Segworks Personnel	2019-03-27 5:36 pm
Deleted by Segworks Personnel	2019-03-27 5:36 pm
Notes Trail	
Created by Segworks Personnel	2019-04-03 3:27 pm
Deleted by Segworks Personnel	2019-04-03 10:52 am

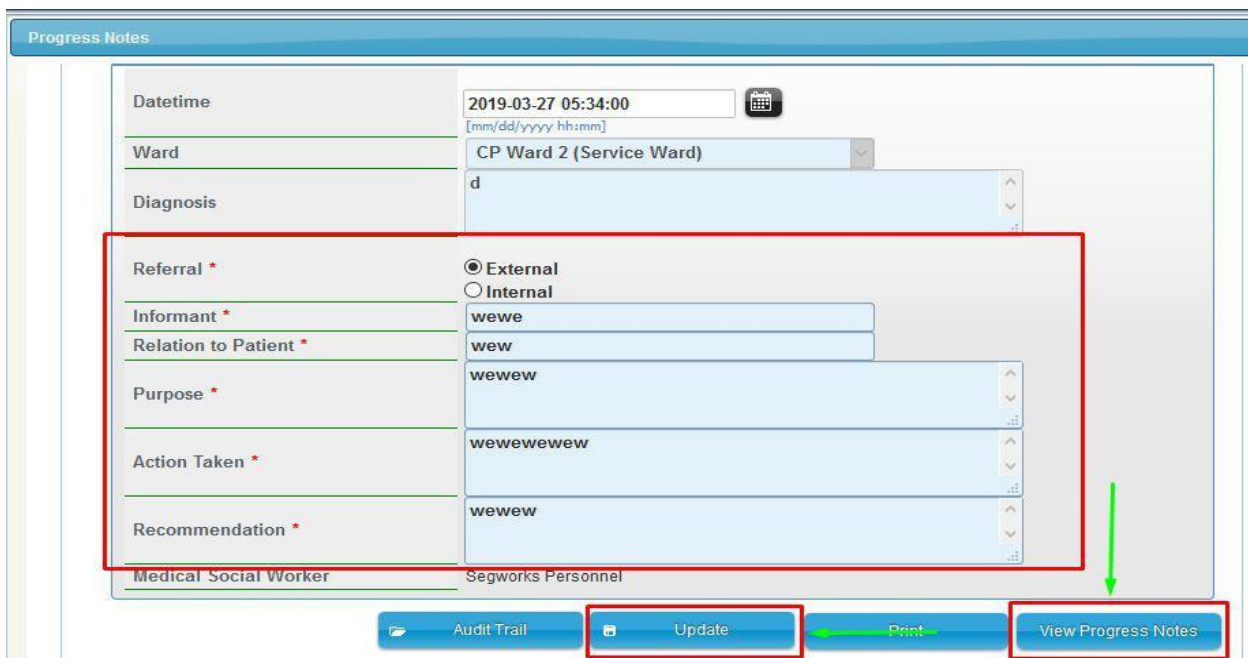
e. **How to Update and view the Updated Progress Note**

- To update the progress note click '**View Progress Notes**' button to view the Progress Notes History. Then, click  icon to update the progress notes.



Progress Notes History								
Referral	Informant	Relationship	Purpose	Action	Recommendation	Social Worker	UPDATE	DELETE
external	wewe	wew	wewew	wewewewew	wewew	Segworks Personnel		


- After clicking the update icon, Progress Notes History window will be closed to display Progress Notes fields. Click '**Update**' button to save changes. Then, click the '**View Progress Notes**' to view the updated information.

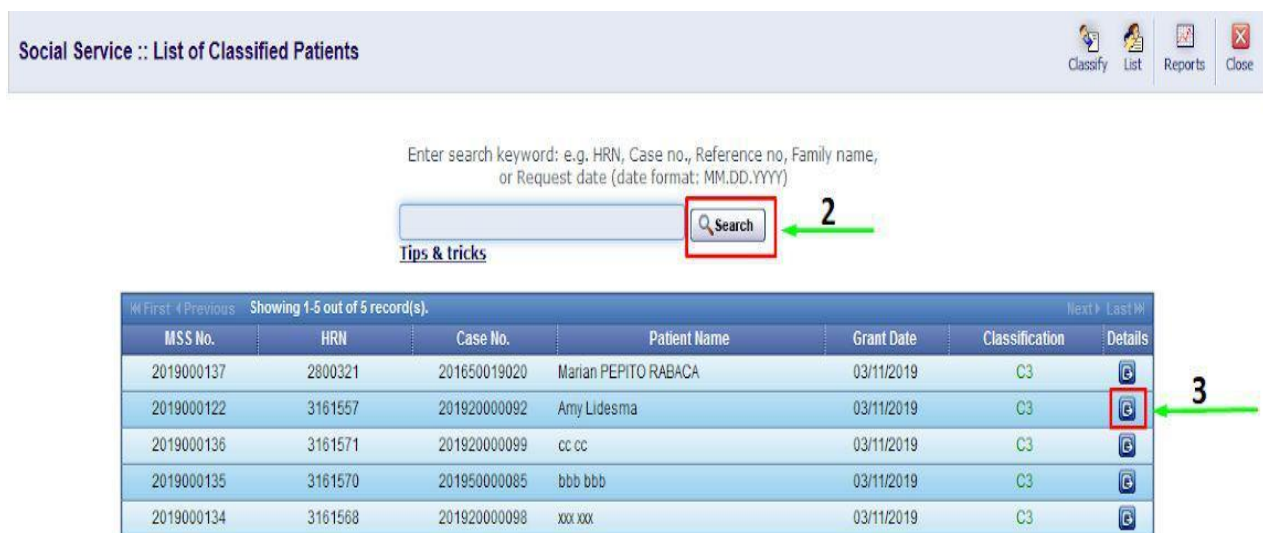


List of Classified Patient

1. Under **Social Service Classification**, click '**List of Classified Patients**' button to view and update the Social Service Classification status.



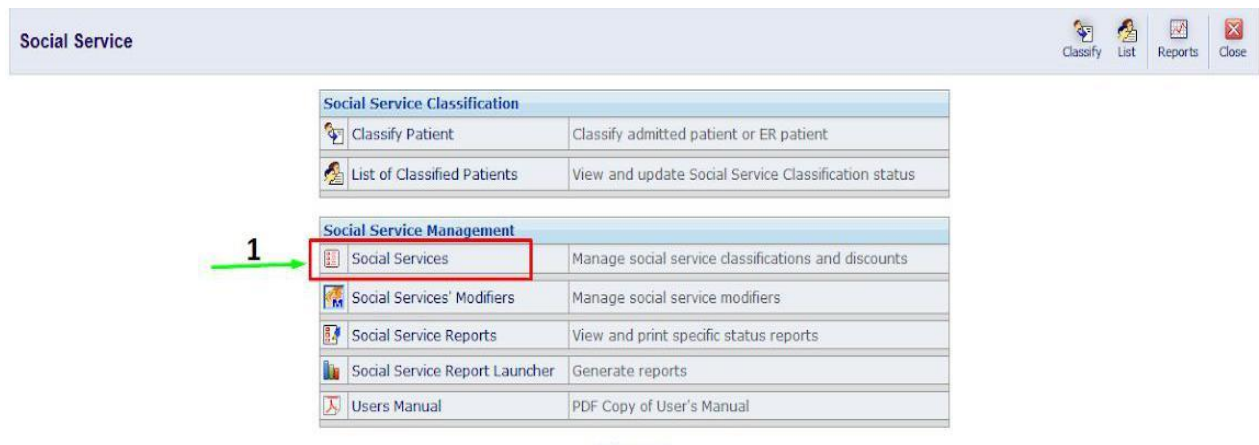
2. Enter HRN, family name, request date (date format: MM.DD.YYYY) before click '**Search**' button to search patient.
3. Click  icon to view the **Classification Details**.





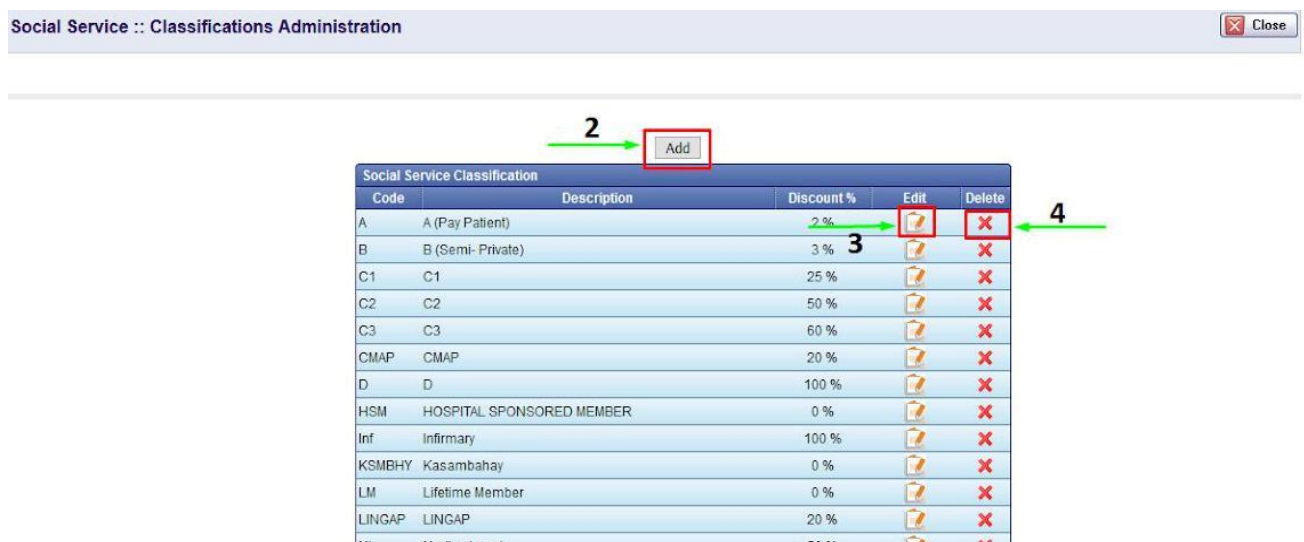
SOCIAL SERVICE MANAGEMENT

Social Services

1. Under **Social Service Management**, click '**Social Service**' button to manage social services classifications and discounts.



2. Click '**Add**' button to view the form for adding a new Social Service Classification. (See the sample on No. 5)
3. Click  icon to edit and update the **Social Service Classification**. (See the sample on No. 6)
4. Click  icon to delete the selected **Social Service Classification**.



- Under **Add** button, click **'Save'** button to add the new **Social Service Classification** or click **'Cancel'** button to close the window.

Code ☐ Is applied to all?

Description

Discount %

5 → **Save** Cancel

- Under **Edit** icon, click **'Save'** button to save the updated Social Service Classification or click **'Cancel'** button to close the window.

Code ☐ Is applied to all?

Description

Discount %

6 → **Save** Cancel

- Click **'Close'** button to close the Social Service Classification frame.

Social Service :: Classifications Administration

7 → **Close**

Add

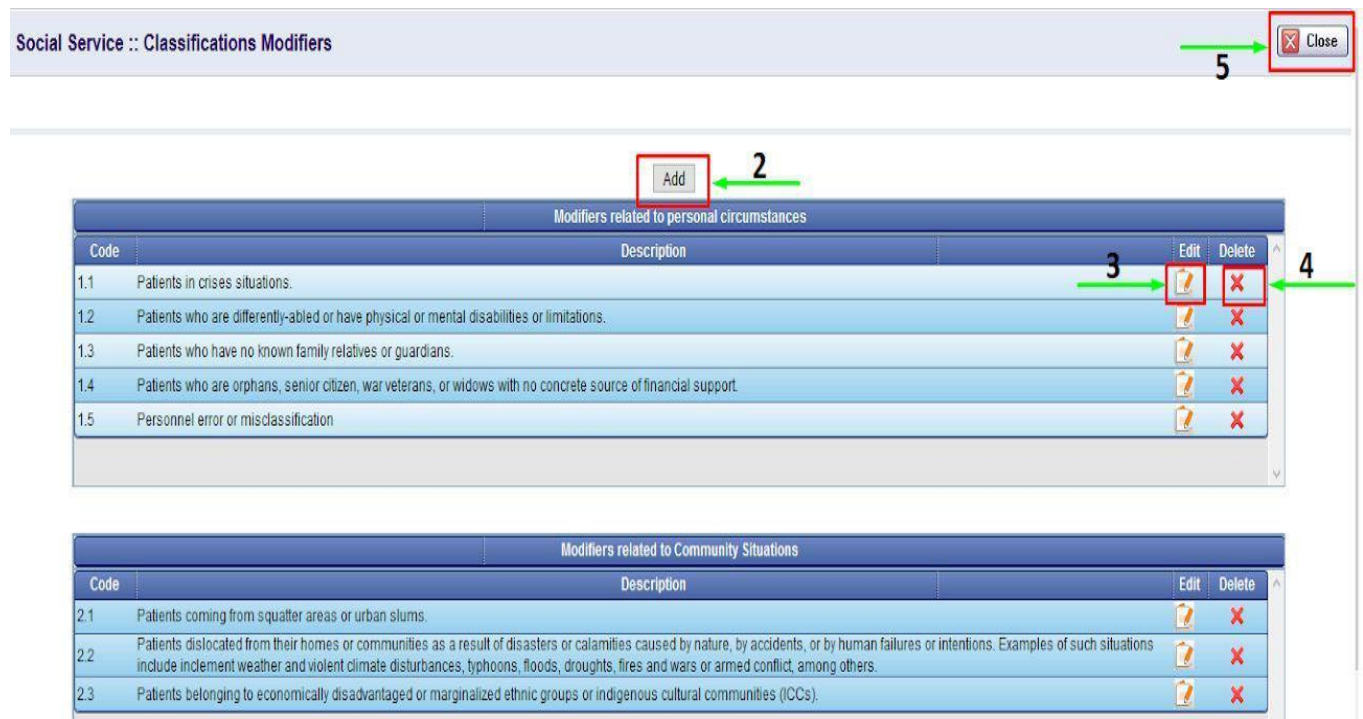
Code	Description	Discount %	Edit	Delete
A	A (Pay Patient)	2 %		
B	B (Semi- Private)	3 %		
C1	C1	25 %		
C2	C2	50 %		
C3	C3	60 %		
CMAP	CMAP	20 %		
D	D	100 %		
HSM	HOSPITAL SPONSORED MEMBER	0 %		
Inf	Infirmary	100 %		
KSMBHY	Kasambahay	0 %		
LM	Lifetime Member	0 %		
LINGAP	LINGAP	20 %		
ML	Medico Legal	50 %		
NBB	No Balance Billing	0 %		
PHS	Personnel Health Service	100 %		
PHIC	PHIC	0 %		

Social Services Modifiers

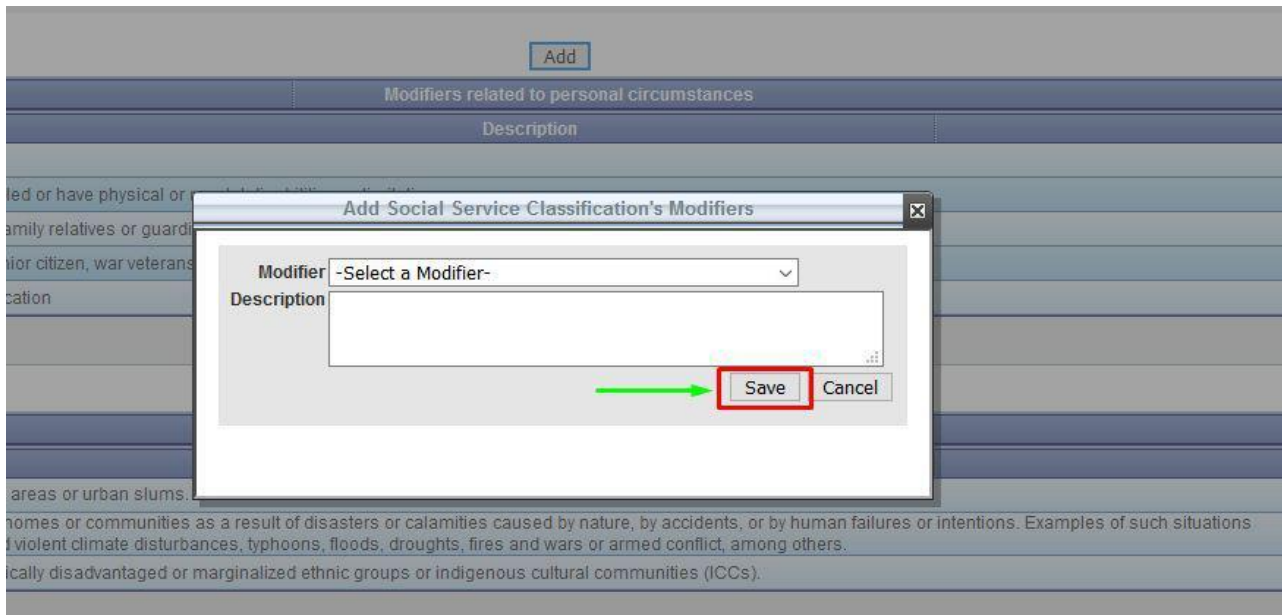
1. Under **Social Service Management**, click 'Social Service Modifiers' to manage the social service modifiers.



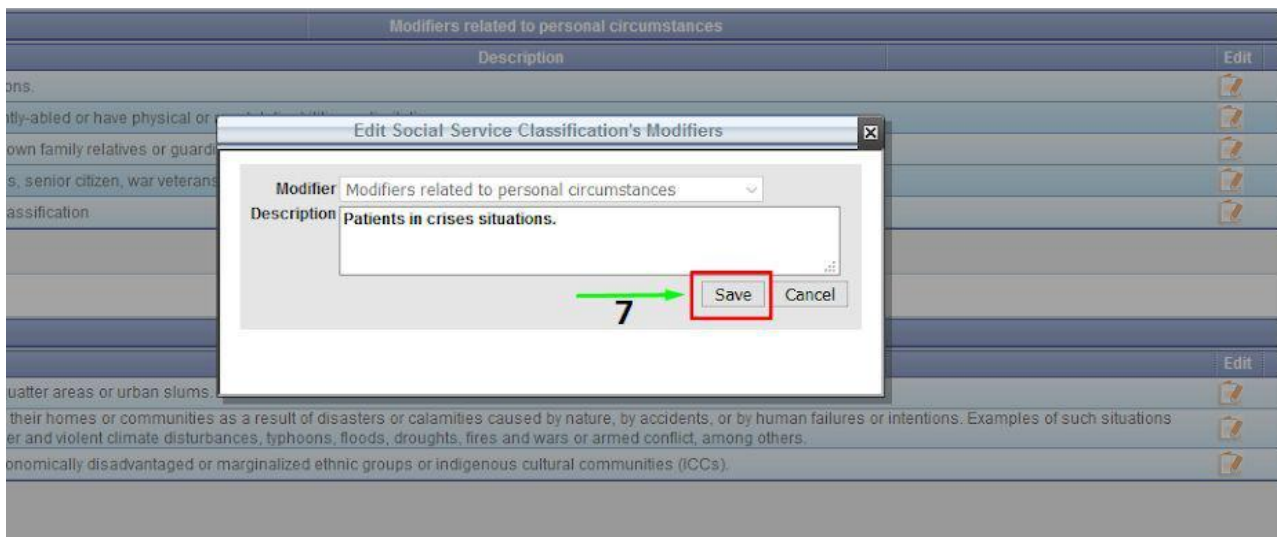
2. Click 'Add' button to add new **Classification Modifier**. (See the sample output on No.6)
3. Click icon to edit and update the **Social Service Classification Modifier**. (See the sample output on No. 7)
4. Click icon to delete the selected **Social Service Classification Modifier**.
5. Click 'Close' button to close the Social Service Classification Modifiers frame.



- Under **Add** button, fill in the form and click '**Save**' button to add the new Social Service Classification or click '**Cancel**' button to close the window.

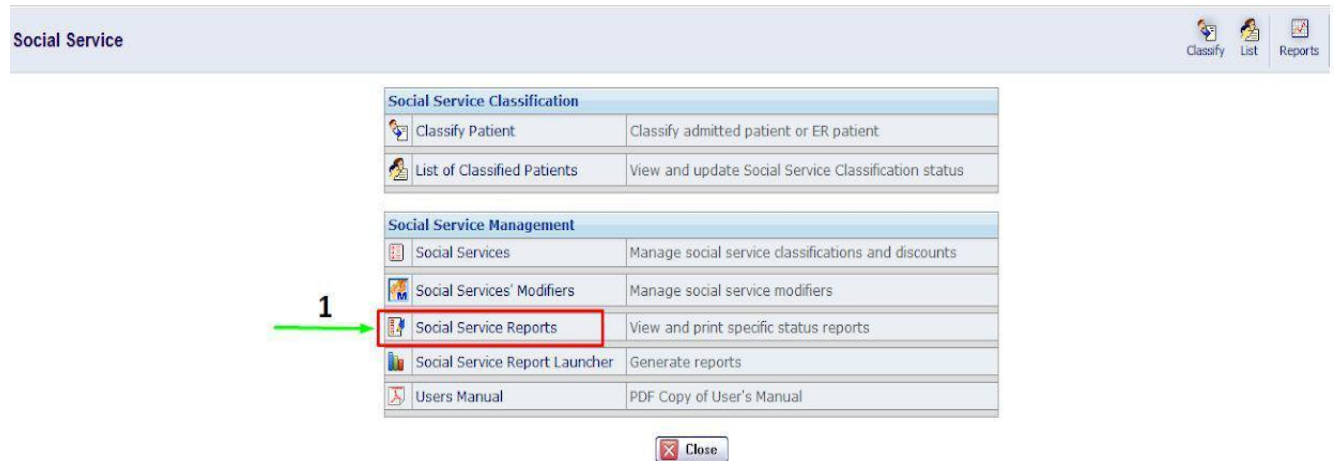




- Under **Edit** icon, click '**Save**' button to update the selected Social Service Classification Modifier or click '**Cancel**' button to close the window.



Social Service Reports

1. Under **Social Service Management**, click '**Social Service Reports**' button to view and print the specific status reports.



2. **Select report** from the drop-down menu provided.
3. Click  icon or enter the date on the textbox beside **FROM** to indicate the period date.
4. Click  icon or enter the date on the textbox beside **TO** to indicate the period date.
5. Click '**Show Report**' button to view the printable PDF report. (See the sample output on No. 6)







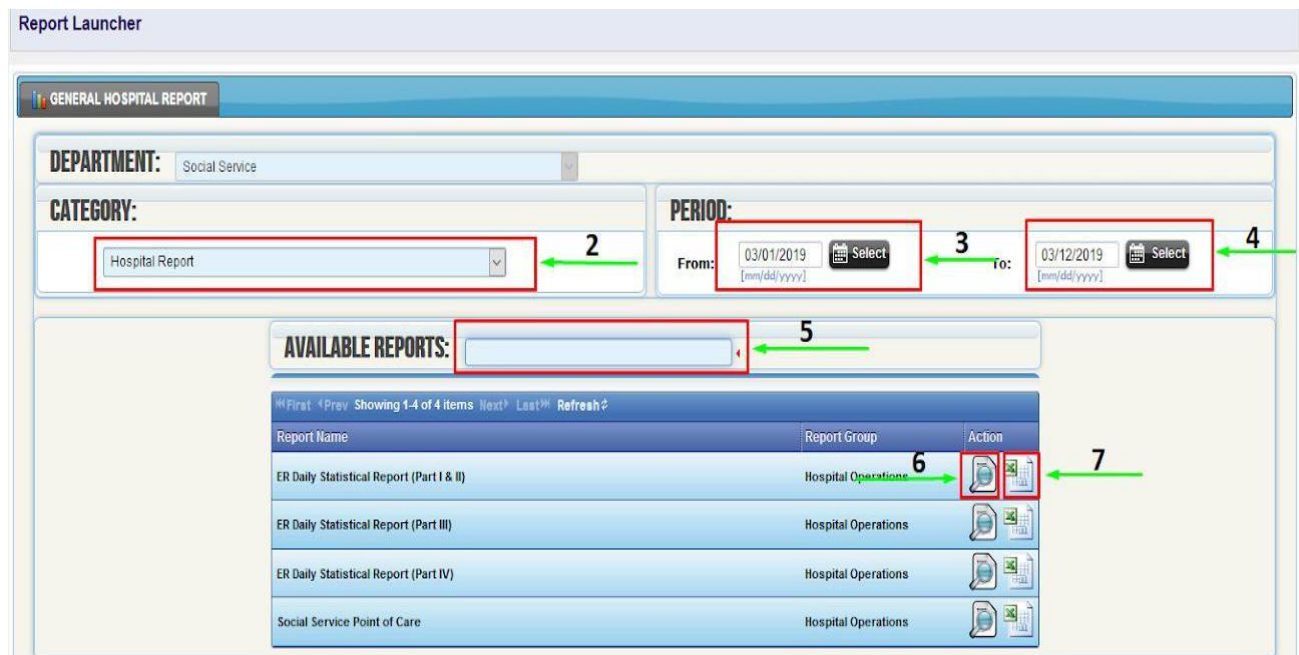
[illegible]

SOCIAL SERVICE REPORT LAUNCHER

1. Below **Social Service Reports**, click '**Social Service Report Launcher**' button to view and generate reports.



2. Set '**Category**' from the drop-down menu provided.
3. Click  icon or enter the date on the textbox beside **FROM** to indicate the period date.
4. Click  icon or enter the date on the textbox beside **TO** to indicate the period date.
5. Enter the name of the report to search.
6. Click  icon to view the report in PDF format. (See the sample below)
7. Click  icon to view the report in Excel format. (See the sample below)



Sample PDF Output of Hospital Report (No. 6)

SOUTHERN PHILIPPINES MEDICAL CENTER
MEDICAL SOCIAL WORKERS DEPARTMENT
ER - DAILY STATISTICAL REPORT
Month of March 2019

Name of social worker: SEGWORKS PERSONNEL

	1	2	3	4	5	6	7	8	9	10	11	12	13	TOTAL
I. SOURCE OF REFERRAL														
Referring Party														
Government Hospital														
Private Hospitals/Clinics														
Politicians														
Media														
Health Team Care														
NGOs/Private Welfare Agencies														
Government Agencies (DSWD, DOH)										1				1
Walk-in														
Others (Employees, Former Patients, Colleagues, Friends)														
TOTAL											1			1
II. CASE LOAD ACCORDING TO CATEGORY AND CLASSIFICATION														
PHILHEALTH														
A														
B														
C1														
C2														
C3	3		5				1	5			4			18
D														

Sample PDF Output of Hospital Report (No. 7)

SOUTHERN PHILIPPINES MEDICAL CENTER
MEDICAL SOCIAL WORKERS DEPARTMENT
ER - DAILY STATISTICAL REPORT
Month of March 2019

Name of social worker: SEGWORKS PERSONNEL

	1	2	3	4	5	6	7	8	9	10	11	12	13	TOTAL
I. SOURCE OF REFERRAL														
Referring Party														
Government Hospital														
Private Hospitals/Clinics														
Politicians														
Media														
Health Team Care														
NGOs/Private Welfare Agencies														
Government Agencies (DSWD, DOH)										1				1
Walk-in														
Others (Employees, Former Patients, Colleagues, Friends)														
TOTAL											1			1
II. CASE LOAD ACCORDING TO CATEGORY AND CLASSIFICATION														
PHILHEALTH														
A														

APPENDIX

A1- Applying Discount for Capillary Blood Glucose (CBG) Test

Patient's First Classification

In Social Service, take patient's **Profile Intake** then **Save Demographic and Medical Data** to classify patient. Under **List of Current Requests**, items requested as cash will display

Welcome, Segworks Personnel | Logout

Social Service

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records
- Doctors
- Dietary
- Nursing
- OR
- Laboratories
- Blood Bank
- Radiology
- OB Gyne
- Pharmacy
- Dialysis
- Social Service**
- PDPU

Social Service Classification

- Classify Patient** (highlighted) - Classify admitted patient or ER patient
- List of Classified Patients - View and update Social Service Classification status

Social Service Management

- Social Services - Manage social service classifications and discounts
- Social Services' Modifiers - Manage social service modifiers
- Social Service Reports - View and print specific status reports
- Social Service Report Launcher - Generate reports
- Users Manual - PDF Copy of User's Manual

Close

Social Service :: Classification Details

Classify List Reports Close

Patient Information

Health Record Number: 697407

MSS Number: 2019000405

Case Number: 2019001521

Title:

Family Name: SABARINO

Given Name: SANCHO

Gender: MALE

Date of Birth: 08/01/1997

Place of Birth: NEGROS

Age: 22 years

Civil Status: SINGLE

Religion: CATHOLIC

Occupation: NOT INDICATED

Address: POBLACION, MINTAL, DAVAO CITY




Father's Name: DECEASED

Mother's Name: DECEASED-(BENJAMIN MIGUEL First Name NOT INDICATED Maiden Name NOT INDICATED Middle Name NOT INDICATED Last Name)

Admitting Diagnosis: sample

Patient profile

Apply Consultation Fee Discount Profile Intake (highlighted) Progress Notes

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	C3	  

Classification type

Show Bill With Discount Show billing Classify patient CF1 | PMRF

Class	Date	Personnel	Mod
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Omit Fixed Discount Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000130	11-21-2019 08:01pm	POC	35.00	Apply

Patient Intake

MSWD ASSESSMENT TOOL

Demographic and Medical Data | **Assessment** | Case Management Services

DEMOGRAPHIC DATA

HRN	697407	Case Number	2019001521
Patient Name	SABARINO, SANCHO DELA CRUZ	Age	22 years old
Address	POBLACION, MINTAL, DAVAO CITY	Place of Birth	NEGROS
Gender	MALE	Location	Emergency Room (IM-CIU)
Date of Birth	August 01, 1997	MSS NO	2019000405
Patient Type	INPATIENT (ER)	MSWD Category	New
Admission Date	August 23, 2019 05:19 PM		
Patient Category	Old Patient		
Admitting Diagnosis	sample		

PERSONAL DETAILS

All fields with * are required.

Date of Interview: 11/21/2019 [mm/dd/yyyy]

Temporary Address *: POBLACION, MI

Previous Treatment / Duration

Present Treatment Plan

Health Accessibility Problems

REFERRAL

Source of Referral/Agency: -Not Indicated-

Name of Referral

Address

Contact Number

Remarks

Social Worker: Segworks Personnel

Save Demographic and Medical Data | Print

Click **Apply** to apply discount, another UI will display then click **Apply Discount** to proceed transaction.
Go to **Cashier Module**, to settle payment

Social Service :: Classification Details

Classify | List | Reports | Close

Patient Information

Health Record Number: 697407

MSS Number: 2019000405

Case Number: 2019001521

Title

Family Name: SABARINO

Given Name: SANCHO

Gender: MALE

Date of Birth: 08/01/1997

Place of Birth: NEGROS

Age: 22 years

Civil Status: SINGLE

Religion: CATHOLIC

Occupation: NOT INDICATED

Address: POBLACION, MINTAL, DAVAO CITY

Father's Name: DECEASED

Mother's Name: DECEASED-(BENJAMIN MIGUEL First Name NOT INDICATED Maiden Name NOT INDICATED Middle Name NOT INDICATED Last Name)

Admitting Diagnosis: sample

Patient profile

Apply Consultation Fee Discount | Profile Intake | Progress Notes

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	C3	

Classification type

Show Bill With Discount | Show billing | Classify patient | CF1 | PMRF

Class	Date	Personnel	Mod
C3	11-21-2019 08:03pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Omit Fixed Discount | Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000130	11-21-2019 08:01pm	POC	35.00	Apply

Apply Classification C3 Discount?

Test	Qty	Unit Price	Total Amount
CAPILLARY BLOOD GLUCOSE (CBG) TEST	1	35.00	35.00
Discount to be Applied			21.00
Net Amount			14.00

Apply Discount!

Cancel

Applied!

Discount has been applied.

OK

Lingap Classification

Go to **Social Service**, select **Classify Patient** to update patient's classification into LINGAP.

Welcome, Segworks Personnel | Logout

Classify
 List
 Reports
 Close

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records
- Doctors
- Dietary
- Nursing
- OR
- Laboratories
- Blood Bank
- Radiology
- OB Gyne
- Pharmacy
- Dialysis
- Social Service
- PDPU

Social Service

Social Service Classification

	Classify Patient	Classify admitted patient or ER patient
	List of Classified Patients	View and update Social Service Classification status

Social Service Management

	Social Services	Manage social service classifications and discounts
	Social Services' Modifiers	Manage social service modifiers
	Social Service Reports	View and print specific status reports
	Social Service Report Launcher	Generate reports
	Users Manual	PDF Copy of User's Manual

Close

Social Service :: Classification Details

Classify
 List
 Reports
 Close

Patient Information

Health Record Number	697407
MSS Number	2019000405
Case Number	2019001521
Title	
Family Name	SABARINO
Given Name	SANCHO
Gender	MALE
Date of Birth	08/01/1997
Place of Birth	NEGROS
Age	22 years
Civil Status	SINGLE
Religion	CATHOLIC
Occupation	NOT INDICATED
Address	POBLACION.MINTAL, DAVAO CITY
Father's Name	DECEASED
Mother's Name	DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED First Name Maiden Name Middle Name Last Name)

Picture Preview

Patient profile

Showing 1-1 of 1 item(s)
Next > Last > Refresh ↻

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	C3	

Classification type

Show Bill With Discount
Show billing

Classify patient

CF1 | PMRF

Class	Date	Personnel	Mod
C3	11-21-2019 08:03pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Omit Fixed Discount
Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000132	11-21-2019 08:29pm	POC	14.00	Apply

Social Service :: Classification Details

Classify List Reports Close

Patient Information

Health Record Number: 897407

MSS Number: 2019000405

Case Number: 2019001521

Title:

Family Name: SABARINO

Given Name: SANCHO

Gender: MALE

Date of Birth: 08/01/1997

Place of Birth: NEGROS

Age: 22 years

Civil Status: SINGLE

Religion: CATHOLIC

Occupation: NOT INDICATED

Address: POBLACION,MINTAL, DAVAO CITY

Father's Name: DECEASED

Mother's Name: DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED)

Admitting Diagnosis sample

Picture Preview

Select social service classification...

*Code: LINGAP

Re: Personal Circumstances: 1.1

Re: Community Situations: 2.1

Re: Nature of Illness/Disease: 3.1

Submit Cancel

Patient profile

Apply Consultation Fee Discount Profile Intake Progress Notes

Showing 1-1 of 1 item(s)

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	C3	

Classification type

Show Bill With Discount Show billing Classify patient CF1 | PMRF

Showing 1-2 of 2 item(s)

Class	Date	Personnel	Mod
C3	11-21-2019 08:03pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Omit Fixed Discount Apply Billing Discount

Showing 1-1 of 1 item(s)

Batch No	Request Date	Dept	Total	Discount
2019000132	11-21-2019 08:29pm	POC	14.00	Apply

Click **Apply** to apply discount, another UI will display then click **Apply Discount** to proceed transaction.

Social Service :: Classification Details

Classify List Reports Close

Patient Information

Health Record Number: 897407

MSS Number: 2019000405

Case Number: 2019001521

Title:

Family Name: SABARINO

Given Name: SANCHO

Gender: MALE

Date of Birth: 08/01/1997

Place of Birth: NEGROS

Age: 22 years

Civil Status: SINGLE

Religion: CATHOLIC

Occupation: NOT INDICATED

Address: POBLACION,MINTAL, DAVAO CITY

Father's Name: DECEASED

Mother's Name: DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED)

Admitting Diagnosis sample

Picture Preview

Patient profile

Apply Consultation Fee Discount Profile Intake Progress Notes

Showing 1-1 of 1 item(s)

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	LINGAP	

Classification type

Show Bill With Discount Show billing Classify patient CF1 | PMRF

Showing 1-3 of 3 item(s)

Class	Date	Personnel	Mod
LINGAP	11-21-2019 08:30pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Lingap Form Omit Fixed Discount Apply Billing Discount

Showing 1-1 of 1 item(s)

Batch No	Request Date	Dept	Total	Discount
2019000132	11-21-2019 08:29pm	POC	14.00	Apply

Apply Classification LINGAP Discount?

Test	Qty	Unit Price	Total Amount
CAPILLARY BLOOD GLUCOSE (CBG) TEST	1	35.00	35.00
Discount to be Applied			7.00
Net Amount			28.00

Apply Discount!

Cancel



Applied!

Discount has been applied.

OK

Request must reflect in **Lingap Form**



Republic of the Philippines
DEPARTMENT OF HEALTH
SOUTHERN PHILIPPINES MEDICAL CENTER
J.P. Laurel Bajada, Davao City
MEDICAL SOCIAL WORK SECTION



PATIENT'S REQUEST FOR LINGAP

Control Nr :	2019000074	Date :	Nov 21, 2019 08:31 PM
HRN :	697407	CASE # :	2019001521
Name :	SABARINO, SANCHO DELA CRUZ	Patient Type :	Inpatient
Address :	POBLACION, MINTAL, NOT PROVIDED	Dept :	Internal Medicine
	DAVAO CITY, DAVAO DEL SUR		
	REGION XI, 8000	MSS # :	2019000405
Birthdate :	August 01, 1997	Age :	22 years old
Clinical Impression :	SAMPLE		

List of Requests:

	Original Price	Discounted Price
No Laboratory requests		
Point of Care		
1. CAPILLARY BLOOD GLUCOSE (CBG) TEST	35.00	28.00
Total of Point of Care	35.00	28.00
No Blood Bank requests		
No Special Laboratory requests		
No Radiology requests		

No Pharmacy requests

No Miscellaneous requests

No Dialysis requests

Total Amount of Requests	35.00	28.00
---------------------------------	--------------	--------------

* Nonsocialized service.

SEGWORKS PERSONNEL Social Worker On-duty

Approved by:

LINGAP In-Charge

SPMC-F-MSWS-08

Effectivity : October 1, 2013

Revision : 0

CMAP Classification

Go to **Social Service**, select **Classify Patient** to update patient's classification into CMAP.

Welcome, Segworks Personnel | Logout

Social Service

- Home
- Admission
- ER
- OPD
- PHS
- IPBM
- Medical Records
- Doctors
- Dietary
- Nursing
- OR
- Laboratories
- Blood Bank
- Radiology
- OB Gyne
- Pharmacy
- Dialysis
- Social Service**
- PDPJ

Social Service Classification

Classify Patient	Classify admitted patient or ER patient
List of Classified Patients	View and update Social Service Classification status

Social Service Management

Social Services	Manage social service classifications and discounts
Social Services' Modifiers	Manage social service modifiers
Social Service Reports	View and print specific status reports
Social Service Report Launcher	Generate reports
Users Manual	PDF Copy of User's Manual

Close

Social Service :: Classification Details

Patient Information

Health Record Number	697407
MSS Number	2019000405
Case Number	2019001521
Title	
Family Name	SABARINO
Given Name	SANCHO
Gender	MALE
Date of Birth	08/01/1997
Place of Birth	NEGROS
Age	22 years
Civil Status	SINGLE
Religion	CATHOLIC
Occupation	NOT INDICATED
Address	POBLACION,MINTAL, DAVAO CITY
Father's Name	DECEASED
Mother's Name	DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED)

Admitting Diagnosis:
sample

Picture Preview

Patient profile

Apply Consultation Fee Discount | Profile Intake | Progress Notes

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	LINGAP	

Classification type

Show Bill With Discount | Show billing | **Classify patient** | CF1 | PMRF

Class	Date	Personnel	Mod
LINGAP	11-21-2019 08:45pm	Personnel, Segworks	
CMAP	11-21-2019 08:43pm	Personnel, Segworks	

List of current requests

Lingap Form | Omit Fixed Discount | Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000136	11-21-2019 08:46pm	POC	28.00	Apply

Social Service :: Classification Details

Patient Information

Health Record Number	697407
MSS Number	2019000405
Case Number	2019001521
Title	
Family Name	SABARINO
Given Name	SANCHO
Gender	MALE
Date of Birth	08/01/1997
Place of Birth	NEGROS
Age	22 years
Civil Status	SINGLE
Religion	CATHOLIC
Occupation	NOT INDICATED
Address	POBLACION,MINTAL, DAVAO CITY
Father's Name	DECEASED
Mother's Name	DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED)

Admitting Diagnosis:
sample

Picture Preview

Select social service classification...

*Code:	CMAP
Re: Personal Circumstances	1.1
Re: Community Situations	2.1
Re: Nature of Illness/Disease	3.1

Classification type

Show Bill With Discount | Show billing | **Classify patient** | CF1 | PMRF

Class	Date	Personnel	Mod
LINGAP	11-21-2019 08:45pm	Personnel, Segworks	
CMAP	11-21-2019 08:43pm	Personnel, Segworks	
LINGAP	11-21-2019 08:30pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	
C3	11-21-2019 08:03pm	Personnel, Segworks	

List of current requests

Lingap Form | Omit Fixed Discount | Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000136	11-21-2019 08:46pm	POC	28.00	Apply

Click **Apply** to apply discount, another UI will display then click **Apply Discount** to proceed transaction.

Social Service :: Classification Details

Classify List Reports Close

Patient Information

Health Record Number: 697407

HSS Number: 2019000405

Case Number: 2019001521

Title:

Family Name: SABARINO

Given Name: SANCHO

Gender: MALE

Date of Birth: 08/01/1997

Place of Birth: NEGROS

Age: 22 years

Civil Status: SINGLE

Religion: CATHOLIC

Occupation: NOT INDICATED

Address: POBLACION, MINTAL, DAVAO CITY

Father's Name: DECEASED

Mother's Name: DECEASED-(BENJAMIN MIGUEL NOT INDICATED NOT INDICATED NOT INDICATED)

Admitting Diagnosis: sample

Patient profile

Apply Consultation Fee Discount Profile Intake Progress Notes

Date	Case #	Encoder	Classification	Details
11/21/2019	2019001521	Segworks Personnel	CMAF	GA [X] [i]

Classification type

Show Bill With Discount Show billing Classify patient CF1 | PMRF

Class	Date	Personnel	Mod
CMAF	11-21-2019 08:46pm	Personnel, Segworks	[X]
LINGAP	11-21-2019 08:46pm	Personnel, Segworks	[X]

List of current requests

Omit Fixed Discount Apply Billing Discount

Batch No	Request Date	Dept	Total	Discount
2019000136	11-21-2019 08:46pm	POC	28.00	Apply

Apply Classification CMAF Discount?

Test	Qty	Unit Price	Total Amount
CAPILLARY BLOOD GLUCOSE (CBG) TEST	1	35.00	35.00
Discount to be Applied			7.00
Net Amount			28.00

Apply Discount!

Cancel



Applied!

Discount has been applied.

OK